

JOINT RESILIENCE COMMITTEE

(Committee Room 3, City and County of Swansea)

Members Present:

1st May, 2015

**Neath Port Talbot
County Borough
Council:**

Councillors J.R.Bryant and R.G.Jones

**City and County of
Swansea:**

Councillors D. Cole (Chairman) and Mrs. M. Jones

Officers in Attendance:

**Neath Port Talbot
County borough
Council:**

Mrs.S.Rees, S. Burgess and Miss G. Cirillo

**City and County of
Swansea:**

M.Nicholls

Apologies for Absence:

Councillors:

Mrs. S.Penry, Mrs. D.Jones and A. Woolcock

1. **MINUTES OF THE JOINT RESILIENCE COMMITTEE HELD ON THE 7TH NOVEMBER 2014**

The Minutes of the Joint Resilience Committee held on the 7th November 2014 were received and noted as a true and accurate record.

2. **JRU - SERVICE SPECIFICATION**

The Corporate Occupational Health, Safety and Joint Resilience Manager, Mr.S.Burgess updated the Committee on the proposed Service Specification which summarised the service to be provided by the Joint Resilience Unit (JRU), to both Local Authorities, as attached at Appendix 1 to the circulated report.

RESOLVED: that the Service Specification be approved, subject to the lead Resilience Heads of Service for both Local Authorities, being authorised to agree any necessary changes which may be required from time to time, to ensure critical service delivery, and subject to amending the number of annual days from 352 to 365 at item 11.2 of the Service Specification.

3. **TERMS OF REFERENCE**

Members received an update on the proposed Terms of Reference as detailed in the circulated report.

RESOLVED: That the proposed Terms of Reference be approved subject to an Annual review, and subject to the Joint Resilience Committee convening as required in an emergency.

4. **RESILIENCE POLICY**

Mr. S. Burgess, presented to Members the Resilience Policy as circulated. The Policy contained comprehensive information which included matters for discussion on Management Structure, Job Descriptions and specific responsibilities, Neath Port Talbot/Swansea Resilience Partnership, Joint NPT/CCoS Resilience Committee, the South Wales Local Resilience Forum and Co-ordinating Group.

RESOLVED: That the Resilience Policy be approved, as detailed in the circulated report and subject to the agreed amendments regarding the Job Descriptions of Resilience Co-ordinators.

5. **ANNUAL RESILIENCE REPORT 2014/2015**

Mr.S.Burgess gave Members an overview of the Manager's Annual Report as circulated which contained information on the Disaster Response and GIS Operational Network (DRAGON) the system which secures online emergency response applications to deliver improvements in dealing with civil emergencies in the Neath Port Talbot and Swansea areas. On this matter, Mr. Burgess confirmed with those present that arrangements would be put in place for Members to access the Dragon System as soon as possible.

With regard to Rest Centre and Evacuation Exercising, it was confirmed that an exercise is due in the near future and Members would be informed of this accordingly. Members also noted the good work carried out around COMAH Exercises during 2014/2015 involving two local top-tier COMAH sites namely Tata Steel and Calor Gas, Aberdulais providing opportunities to rehearse emergency response procedures.

The Manager's Annual Report also contained information on the new European Seveso Directive, Land Planning and Flooding.

- RESOLVED:**
1. That the Joint Resilience Manager arrange for Members to access the DRAGON System as described above.
 2. That the Annual Report be noted.

6. **JRU WORK PROGRAMME 2014/2015**

Members received a report listing priorities for a variety of tasks and objectives to be met for the 2015/2016 period. The aim of the Work Programme is to ensure that the JRU and other key partners in both Local Authorities focus on and deliver agreed priorities. From discussions, Members suggested that the Business Continuity Plans be reviewed at future Joint Resilience Committee meetings where appropriate.

- RESOLVED:** That the JRU Work Programme 2015/2016 as circulated, be approved subject to periodic reports being submitted to Members of Committee.

7. **SEVESO 111**

Members noted that significant changes would be made to COMAH Regulations following the implementation of the new European Seveso 111 Directive as outlined in the circulated report.

- RESOLVED:** That the report be noted.

8. **COMAH RECHARGES**

The Joint Resilience Manager explained to Members how recovery of costs can be recovered by the Local Authority regarding the preparation, planning and exercising of maintaining plans for industrial sites within its boundaries. Mr. S. Burgess outlined to Members the current model used for recharges, however work on this will be ongoing as staff would be researching other models to use if appropriate. An update report would be brought back to Committee on this item in the future.

RESOLVED: That the report be noted.

CHAIRMAN